

# LOGAN LABS, LLC

## SEND SAMPLES TO:

620 North Main Street  
Lakeview, OH 43331  
Ph # 937-842-6100 or 888-494-7645  
Fax # 937-842-2433 [www.loganlabs.com](http://www.loganlabs.com)

## SUBMISSION WORKSHEET

Client Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

### OFFICE USE ONLY

#Samples \_\_\_\_\_

Date Rec'd \_\_\_\_\_

Rec'd By \_\_\_\_\_

Due Date \_\_\_\_\_

\_\_\_\_\_ Need Recommendations  
(additional charge applies)

# of Samples Submitted: \_\_\_\_\_

Depth of soil sample \_\_\_\_\_ note if different than 6 inches

### REPORT FORMAT

Page	Sample ID	Sample ID	Sample ID	Sample ID	Sample ID
1					
2					
3					
4					
5					
6					

**All Tests are Standard Soil Test  
All other tests must be specified below.**

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**Filling out the Logan Labs Submission Worksheet.  
Please fill out the completely.**

1. Your client names goes on client name line.
2. Enter your client city, state, and zip on address line.
3. All reports are emailed.
4. Final reports have 5 sample results per page. If you're sampling different types of sites, like greens, tees, fairways, etc., separate them by page in numerical order. Follow the example below:

<b>Page</b>	<b>Sample ID</b>	<b>Sample ID</b>	<b>Sample ID</b>	<b>Sample ID</b>	<b>Sample ID</b>
1	Green #1	Green #2	Green #3	Green #4	
2	Tee #1	Tee #2	Tee #3		
3	Fwy #1	Fwy #2			

5. Any additional tests may be noted on the extra lines provided on the worksheet.
6. If soil depth is not at 6 inches, note the correct depth on the line provided.
7. Fill all soil bags with soil to the "Fill Line", or 2 cups of soil, if using a Ziploc bag.
8. Mark all bags with client name and Sample ID with a permanent marker. Make sure that the Sample ID on the bag and the submission worksheet match.
9. Close each bag tightly and pack into a cardboard box, make sure any extra room in the box is filled with packing material so no movement is allowed.
10. Place the submission worksheet into the box. If soil bags are wet, place the worksheet in a plastic bag.
11. Mail all samples to address at the top of the submission worksheet.